

## SOLDIER TOWNSHIP BOARD MEETING

The regular monthly meeting of the Soldier Township Board was called to order by Mike Mathes (presiding officer and clerk) on June 6, 2023, at 12:15 p.m. Other board members present were Karl McNorton (Trustee) and Jerry Glasgow (Treasurer). Also present were Bob Oliva (Township Business Administrator/Road Superintendent), Doug Schmitt (Fire Chief), John Tipton (Co-Road Superintendent), and Laurie Moody (Bookkeeper).

**Guests in attendance were** – Lee Hendricks (Legal Counsel)

Member Glasgow made a motion to approve the check register and the minutes from the May 2, 2023 Board meeting, as presented, with no additions or amendments. Member McNorton seconded the motion. Motion carried 3-0. There were no additions to the agenda.

### **Public comment and communication – none**

**General** – Mr. Oliva presented a brief review of the expense report to date. All actual expenditures are in line with the budgeted expenditures.

A draft of an RFP letter and a list of eight (8) potential auditors was presented for review. After brief discussion, Member McNorton made a motion to approve the RFP and potential auditors. Motion was seconded by Member Glasgow. Motion passed 3-0.

**Fire** – Chief Schmitt presented the written fire report. Captain Frehe has transitioned into a part-time position, resulting in an open full-time position. Applications are being solicited and reviewed, and interviews will be scheduled soon.

A current pay scale for the Fire Department was presented for approval and signature. Member Mathis made a motion to approve the pay scale for non-exempt employees. Motion was seconded by Member McNorton. Motion passed 3-0.

**Road** – **John** Tipton, Co-Road Superintendent, presented the road report. Paving has continued in the Urban Hills subdivision and a crossroad culvert was installed at NE 82<sup>nd</sup> Street & Indian Creek Road. Mowing continues on the township rights-of-way. Numerous employees resigned and most positions have now been filled with new employees.

Bob Oliva presented a new proposed pay scale for non-exempt employees, increasing hourly wages by 10%, to be effective immediately. Following discussion, Member Mathes made a motion to approve the employee pay scale as presented. Motion was seconded by Member McNorton and passed 3-0.

A payment request in the amount of \$75,972.40 has been received from Senne Company for the completed portion of the maintenance building planning process. A motion was made by

Member Glasgow that \$75,972.40 from the Special Highway Fund be used to pay the request. Motion was seconded by Member McNorton. Motion passed 3-0.

**Executive Session:**

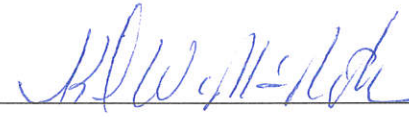


Member Mathes made a motion to move into Executive Session for fifteen (15) minutes for consultation with legal counsel for the body or agency which would be deemed privileged in the attorney-client exception. Motion was seconded and passed 3-0. Board members, Chief Schmitt, Mr. Oliva, Mr. Tipton, Laurie Moody, and Lee Hendricks remained in the room. Executive Session commenced at 12:37 and adjourned at 12:51, returning to Open Meeting with no binding action having been taken.

Member Mathes made a motion to move into a second Executive Session for five (5) minutes to discuss matters of non-elected personnel. Motion was seconded and passed 3-0. Board members, Chief Schmitt, Mr. Oliva, Mr. Tipton, Laurie Moody, and Lee Hendricks remained in the room. Executive Session commenced at 12:52 and adjourned at 12:54, returning to Open Meeting with no binding action having been taken.

With no further business to come before the Board, the meeting was adjourned at 12:55 p.m.

The next monthly Board meeting is scheduled for Tuesday, July 11, 2023, at 12:15 p.m.

Approved

  
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